

**Village of Waterman
Public Safety Committee
Meeting Minutes
Waterman Village Hall
215 W. Adams St.
Waterman, IL 60556
Monday, September 9, 2024 at 4:30PM**

Meeting called to order by Trustee Sedlacek at 4:30PM

Roll Call: Trustee Radtke, Trustee Johanningsmeier, Trustee Sedlacek. Guests Village Manager Nykaza, Village Clerk Abigail Pool.

Approve Minutes from June 25, 2024 meeting: Trustee Radtke made motion to approve the minutes, Trustee Johanningsmeier seconded. Passed 3/0.

Information updates on items from 6-25-24 minutes were:

- a. The 1991 Caprice ownership will be transferred to Officer Frank Beierlotzer for \$1.00 when he returns from a trip.
- b. The Il. Assoc. of Property Evidence Managers was joined in August. (\$35/yr.)
- d. AEDs, First Aid Kits, and training is on-going.
- f. The Auxiliary Police Ordinance changes, as approved by the Board, are out to the codifiers.

Discussed was the need for a sturdy railing on the large set of concrete stairs next to the yard waste dumpster.

Discussed was the on-going trouble shooting to fix the speed sign on S. Elm.

Old Business:

- a. Evidence Room - We are waiting for the estimate on changes recommended for the evidence room. Changes would include getting rid of old shelving and replacing with more usable storage bins.
- b. The Daily Activity Log for Officers was automated further with assistance from the Leland Police Chief. Automated, recent, Daily Activity Logs were reviewed by the committee and found acceptable. Questioned was how to obtain community officer coverage needs from these logs. It was suggested that some kind of report summarizing time spent on each activity by the officers over a specified length of time might be helpful.

New Business:

- a. Local, 5-day, Mid-level training for Chief Swanson at \$350 was discussed. A motion to approve was made by Trustee Radtke and seconded by Trustee Johanningsmeier. Passed 3-0.
- b. A Police Officer position applicant with no training or experience was discussed for possible consideration as a Community Service Officer. The committee decided that such a position is not needed at this time.
- c. The Halloween Trunk or Treat at the Middle School event is planned for October 31st. Candy is bought & being packed into bags.

d. Discussed was the Public Comments Resolution, with added sections from the Centralia, IL Administrative Ordinance. Suggested changes were:

Under #'s 2 and 4, the word "Members" is to be added, to read, "Board members."

Under #7, 2nd sentence, replace the word "will" with the word "should".

In the 3rd sentence delete the words, "uses excessive profanity."

Under #8, insert the word "an" between the words "provide" and "answer."

Public Comment: None.

Closed Session – Personnel Matters: Trustee Sedlacek moved and the committee entered into executive session under sub-sections numbers 11 and 2(c) 1 of the open meetings act to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees pursuant to 5 ILCS 120/2 (c) (1). Moved by Trustee Sedlacek and seconded by Trustee Radtke. Passed 3-0.

Trustee Radtke moved to exit executive session. Trustee Johanningsmeier seconded. Passed 3-0.

Adjournment: Meeting was adjourned at 5:44 PM.

Submitted by: Trustee Suzanne T. Sedlacek